

BROKEN ARROW  PUBLIC SCHOOLS
Educating Today Leading Tomorrow

Contract Committee Review Request
MUST BE COMPLETED IN FULL

Date: 10/20/21

Contract/Agreement Vendor:

Name of Vendor & Contact Person *Signature Fundraising*

Vendor Email Address

office@borengroup.us

Summary *Chocolate bar fundraiser*

Reason/Audience to benefit *CMS Choir Fundraiser*

BOE Date *11/09/2021* Amount of agreement

Person Submitting Contract/Agreement for Review: *Elizabeth Nichols*

PLEASE SEND THROUGH APPROPRIATE APPROVAL ROUTING BEFORE SENDING TO BOARD CLERK

Principal &/or Director or Administrator: *Kristin Graves*

Does this Contract/Agreement utilize technology? YES/NO
If yes, Technology Admin: *Andre Perry*

Leadership Team Member: *Elizabeth Nichols*

Funding Source: *833* Fund/Project OCAS Coding

Consent Item: Accept and approve the NEW/RENEWAL agreement between Broken Arrow Public Schools and the vendor listed above. (ie. New fiscal year &/or Renewal services)

Action Item: Discussion, motion and vote on motion to approve or disapprove the NEW agreement between Broken Arrow Public Schools and the vendor listed above. (ie. Purchase over \$50,000 &/or new service)

The Contract/Agreement should be received at least 2 weeks prior to a Board Meeting to ensure placement on the Agenda. The Contract Committee meets most Tuesdays at 8:00a.m. All Contracts/Agreements, regardless the amount, must be first approved by the Contract Committee and then presented to the Board of Education for approval and signature. The item will be placed on Electronic School Board for the board agenda by Janet Brown. By following this process, the liability of entering into an agreement is placed with the district rather than an individual.



SIGNATURE FUNDRAISING

Rep Order Form 1520

Phone 1-800-645-3863 www.sigfund.com Fax 1-800-898-7702

Date 10-06-2021

Organization: Centennial Middle School Choir Ph (918-259-4340
 Address: 225 E. Omaha
 City: Broken Arrow State: OK Zip: 74012 Ph Cell (918-809-0084
 Contact: Elizabeth Nichols Purchase Order#: _____
 E-Mail: ekoch@baschools.org Tax ID # _____

Deliver By: 11-03-2021 Delivery Location Type: School Business Residential

\$1 Items	\$2 Items
<input type="checkbox"/> <u>40 + 2 Free</u> \$1 - 240/Case Variety Pack Bars- 1.5 oz Bar	<input type="checkbox"/> _____ / _____ \$2 - 120/Case Variety Pack Bars- 2.4oz Bar
<input type="checkbox"/> _____ / _____ \$1 - 240/Case Variety Pack Gummy Bears	<input type="checkbox"/> _____ / _____ \$2 - 120/Case Premium Collection
<input type="checkbox"/> _____ / _____ \$1 - 240/Case Funtastic Collection	<input type="checkbox"/> _____ / _____ \$2 - 120/Case Chocolate Covered Almonds
<input type="checkbox"/> _____ / _____ \$1 - 240/Case Straight Caramel Pack Bars	<input type="checkbox"/> _____ / _____ \$2 - 120/Case Gigglejig Caramel Pecan Cluster
<input type="checkbox"/> _____ / _____ \$1 - 240/Case Almond Straight Pack Bars	<input type="checkbox"/> _____ / _____ \$2 - Sweet & Savory Popcorn 120 bags/Case Caramel; White Cheddar; Chicago Mix
<input type="checkbox"/> _____ / _____ \$1 - 240/Case Straight Rice Pack Bars	<input type="checkbox"/> _____ / _____ \$2—Spicy & Sweet Popcorn 120 bags/Case Caramel; Kettle; Jalapeño Cheddar
<input type="checkbox"/> _____ / _____ \$1 - 240/Case Straight Milk Pack Bars	<input type="checkbox"/>
<input type="checkbox"/> _____ / _____ \$1 - 240/Case Straight Dark Pack Bars	<input type="checkbox"/>
<input type="checkbox"/> _____ / _____ \$1 - 240/Case Super Sour Powers	<input type="checkbox"/>
<input type="checkbox"/> _____ / _____ \$1 - 240/Case Cables	<input type="checkbox"/>
<input type="checkbox"/> _____ / _____ \$1 - 400/Case Jack Links Beef Sticks	<input type="checkbox"/> _____ \$15 - 12/Case Katydids Caramel Pecan Cluster

Notes: _____

Conditions of Agreement

It is the group's responsibility to keep candy at no more than 74 degrees and in an insect free environment. Signature Fundraising will not be responsible for any product that has not been stored properly.

Profit to equal 50 % of the retail amount before applicable sales tax. (If applicable, sales tax is added to the invoice in accordance with your state's tax laws for items declared taxable.) Initial EN

Shipping cost: Jack Links \$20 Popcorn \$30 Katydids \$60 Chocolate and Mix \$90

No returns allowed after 30 days of receipt of product. Only unopened cases can be returned. Returns may adjust any incentives given. No Returns on Popcorn or Jack Links. Initial EN

Payment for product must be submitted to Signature Fundraising within 30 days of the sale start date. Interest will accrue at 1 1/2% per month (18% annum) on any unpaid balance after 30 days of sale start date. Initial EN

Signed: [Signature] Principal Signed: [Signature] Contact Signed: Dwain Boren Signature Representative



Sales Order

Sales Order# SO-009562

Signature Fundraising, Inc.
 10018 Huffines Drive
 Rowlett, Texas 75089
 U.S.A

Bill To
Centennial Middle School - Choir
 Elizabeth Nichols - Choir
 Centennial Middle School
 225 E. Omaha Street
 Broken Arrow
 74012 OK
 ekoch@baschools.org
 Chairperson password for Online Sales at www.fundraisingnet.com

Ship To
 Elizabeth Nichols - Choir
 Centennial Middle School
 225 E. Omaha Street
 Broken Arrow
 74012 OK
 ekoch@baschools.org

Elizabeth Nichols - Choir
 ekoch@baschools.org
 918-259-4340

Order Date : 10/08/2021
 Terms : Net 30
 Shipment Date : 11/01/2021
 Ref# : 11/01/21 TX Ship
 Signature Rep: : Dwain Boren
 Delivery Method : Freight Shipment

#	Item & Description	Qty	Rate	Amount
1	RW \$1.00 Chocolate Variety Bars	40 Case	120.00	4,800.00
2	RW \$1.00 Chocolate Variety Bars	2 Case	0.00	0.00
Total Items: 42			Sub Total	4,800.00
			Shipping charge	90.00
			Total	\$4,890.00

Terms & Conditions
 Net 30